

Subject FW: New Lake District Parish and Town Council Forum
From Kelly, Rachael E [REDACTED]
To Cumbria Association, of Local Councils <calc@cumberland.gov.uk>
Copy Thornthwaite, Sian [REDACTED]
Date 09/09/2026 10:22
Priority Highest

- Agenda October 2026.pdf(~241 KB)
- PCTF forum terms of reference Final.pdf(~261 KB)

Dear Clerks and Chairs

Further to Sonia's email below, please find attached the draft Terms of Reference and agenda for the first meeting of the Lake District Parish and Town Council Forum, which will take place on **Wednesday 7 October at Grasmere Village Hall**.

Please note that the Terms of Reference are intended as a **draft proposal only**. It is important that the Forum develops and agrees its own Terms of Reference, ensuring that they reflect the views and priorities of the participating parish and town councils.

You will also see an agenda item titled "**Matters for the LDNPA**". To help make the discussion as productive as possible, any questions, issues or topics that councils would like to raise with the Lake District National Park Authority should be submitted in advance of the meeting.

Please could you let me know whether you or a representative from your council will be attending. This will help us with meeting arrangements.

We look forward to seeing you there and to supporting the development of this new Forum, which will provide an important opportunity for parish and town councils to engage directly with the Lake District National Park Authority and help shape discussions at Partnership level.

If you have any questions, please do not hesitate to get in touch.

Kindest Regards

Rachael Kelly
Town & Parish Development Officer
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From: Hutchinson, Sonia D [REDACTED]
Sent: 14 August 2026 10:43
To: Cumbria Association, of Local Councils calc@cumbria.gov.uk
Cc: Cumbria Association, of Local Councils calc@cumbria.gov.uk
Subject: New Lake District Parish and Town Council Forum
Importance: High

Dear Colleagues

Please find information below from Gavin Capstick CEO LDNPA on a new Lake District Parish and Town Council Forum: -

“New Lake District Parish and Town Council Forum

I am writing to tell you about a new Forum that will ensure community voices are heard at the highest level of the Lake District National Park Authority and the National Park Partnership.

Quarterly, from October 7th the Chairs of Parish and Town Councils (or their representative) will be invited to an in-person meeting with the senior LDNPA leaders.

This Forum will elect its own Chair who would become CALC's representative on the Lake District National Park Partnership (LDNPP). This would give parish councils a much stronger and more direct voice in discussions about the future of the National Park. The LDNPP meets roughly four times a year, and this Forum will aim to meet a few weeks before each Partnership meeting to ensure community issues are raised at the Partnership meetings.

Meetings would be organised by CALC and held at different locations agreed by the group.

The Forum would decide its own agenda and identify the topics it would like to discuss. Representatives of The LDNPA's senior leadership team would attend meetings to provide updates, answer questions and discuss issues raised by councils.

This new approach will replace the Parish Cluster meetings that the LDNPA have hosted in recent years and create more regular contact between parish councils and the LDNPA allowing issues to be discussed more quickly. Crucially it will give councils a much greater opportunity to influence the actions of the Partnership and shape the conversation at the Partnership level.

To all Chairs – please ensure that October 7th at the Village Hall in Grasmere, is in your diary. We will share information about how a Chair could be elected shortly.

If you have any questions or comments, please contact either CALC or the LDNPA ”.

Kindest Regards
Sonia Hutchinson

Sonia Hutchinson – Chief Officer


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